ABDUR RAHMAN EMON

Associate Project Manager

Phone: +880 1521 560 329

Email: abduremon98@gmail.com

LinkedIn: in/Abdur Rahman Emon

Portfolio: Abdur Rahman Emon

About Me

A Project Manager enthusiast about aligning software according to user needs. I led cross-functional teams like Design, Tech, and SQA. Managed relationships with stakeholders, driving project excellence through strategic planning, effective communication, attention to detail, and business focus in product management. Passion for continuous improvement in any product environment.

Experience

Associate Project Manager | Startise

Dec 2024 - Present

Dhaka, Bangladesh

- Managing SaaS applications such as Job Portal, Cloud Hosting Platform and Website Template.
- Conducted Product Feature Analysis, Competitor, Feature Prioritization, Product Road Map Creation, and go-to-market launch.
- Resource Management and prepared various Project Documents like BRD, SRS, and PRD.
- Conducting Scrum meetings, and tracking products for feature casting, and product vision alignment.
- Actively Key Role Communication with management, and stakeholders providing regular reports on product status.

Junior Project Coordinator | Misfit Technologies Ltd

Aug 2023 - June 2024

Dhaka, Bangladesh

- Managing and monitoring development projects using Waterfall and Agile of different categories of SaaS products like Portal Applications, CMS, and HRMS.
- Performed Project Requirements Analysis, Feature Analysis and Feature Prioritization.
- Preparing Project Proposals - Technical and Commercial. Gathering critical information from meetings with various stakeholders and producing useful reports.
- Resource Management and prepared various Project Documents like BRD, SRS, PRD, Project Charter, Project Schedule, Risk and Issue Log.
- Conducting Scrum meetings, tracking projects, and providing regular reports on project status to the project team and key stakeholders.
- Actively Key Role Communication with stakeholders and corporate affairs for business strategy definition, feature casting, and product vision alignment.
- Developed Wireframe and User Journey for applications. Monitoring Project Progress, making adjustments, and Security Framework Establishment in Project Development.

Education

American International University-Bangladesh (AIUB)

2018 - 2022

Bachelor of Science in Computer Science and Engineering (CSE)

CGPA: 3.89

Government Science College

2015 - 2017

Higher Secondary Certificate (HSC) | Department of Science

GPA: 4.85

Skills and Competencies

- SCRUM Facilitation
- Agile Methodologies
- Prioritization and Planning
- Business Case Analysis
- Product Wireframing and Prototype
- Product Documentation
- Cross-Team Collaboration

- Process Optimization
- Stakeholder Management
- Problem Solving
- Data Analysis and Visualization
- Product Marketing
- Partnership and Integrations

Tools and Applications

- **Project Management:** JIRA, Trello, Slack, Clickup, Productboard
- **UI/UX Tools:** Pencil, Figma, Miro
- **Suits:** G-Suit, Atlassian Suit
- **Documentation:** MS Office, Confluence

Certification

- **Google Project Management Certification -** Courera
- **Project Management 101: PMP Certification Training -** Simplilearn
- **Product-Led Growth Micro-Certification -** Product School
- **Project Management Certifications -** Great Learning Institution

Achievements

- Achieved Dr. Anwarul Abedin Leadership Award at 21st Convocation of AIUB
- Received a token of appreciation award as Guest Speaker at Cyber Security & Social Awareness Program 2022
- Runner-up in ICT Olympiad (Junior Level) at BUP National Techsurgence 2019

Extra Curriculum Activities

President | AIUB Computer Club (ACC)   Sep 2022 - Aug 2023

- Lead the student club of the Department of Computer Science.
- Organized National Fests (more than 1200 attendees) and 30+ webinars and seminars.
- Before that for One Executive year, I was also General Secretary, during that time, our team organized one Intra University event during Covid and 10+ webinars & workshops.

Convener | BASIS Students' Forum AIUB Chapter   Oct 2022 - Nov 2023

- Organized NASA Space App Challenge 2023
- Organized Digital Bangladesh Mela 2023
- Coordinated and Volunteered in BASIS SoftExpo 2023
- Coordinated NASA Space App Challenge 2022 in AIUB

Reference

Nahid Hasan Tushar
Lead Support & Product Manager
Startise
E-mail: nahid@wpdeveloper.com | Phone: +880 1711 902299

Tauhidul Islam
Chief Operating Officer - COO
Misfit Technologies Ltd
E-mail: tauhidul@misfit.tech | Phone: +880 1710 623272